Credit Hours: 3

Contact Hours: This is a 3-credit course, offered in accelerated format. This means that 16 weeks of material is covered in 8 weeks. The exact number of hours per week that you can expect to spend on each course will vary based upon the weekly coursework, as well as your study style and preferences. You should plan to spend 14-20 hours per week in each course reading material, interacting on the discussion boards, writing papers, completing projects, and doing research.

COURSE DESCRIPTION AND OUTCOMES

Course Description:
This course explores the policy trends and legal and ethical challenges inherent in the administration of healthcare services. Topics include governmental reforms, policy process model, regulation of healthcare false claims, fraud and abuse, antitrust compliance and litigation, informed consent, and principals and legal basis for hospital governance and healthcare malpractice insurance.

Course Overview:
In this course, students are provided opportunities to learn and apply knowledge of legal and ethical expectations on healthcare organizations and behaviors. Using case studies and discussions, students consider how false claims, malpractice, fraud and abuse, informed consent, litigation, hospital governance, and ethical expectations influence the role of the healthcare administrator, manager, and professional. Students will evaluate current healthcare issues and how health reform will affect healthcare organizations.

Course Learning Outcomes:
1. Discuss how healthcare policy is structured, developed, and implemented from a state, federal and organizational level.
2. Discuss the role and impact of various stakeholders in promoting healthcare policies, assessing special populations such as long-term care, domestic violence, drug addiction, and veteran’s health.
3. Analyze diversity in healthcare in terms of law and ethics.
4. Analyze the impacts of legal, regulatory, and political environments on healthcare organizations and examine the impact of technology and health information management.
5. Describe and analyze various health reform efforts, laws, and standards that affect healthcare administrators, managers, and patients.
6. Compare and contrast U.S. ethical theories, traditions, and perspectives with those globally.
7. Apply ethical and legal principles in the solution of a healthcare organizational dilemma or challenge.
PARTICIPATION & ATTENDANCE

Prompt and consistent attendance in your online courses is essential for your success at CSU-Global Campus. Failure to verify your attendance within the first 7 days of this course may result in your withdrawal. If for some reason you would like to drop a course, please contact your advisor.

Online classes have deadlines, assignments, and participation requirements just like on-campus classes. Budget your time carefully and keep an open line of communication with your instructor. If you are having technical problems, problems with your assignments, or other problems that are impeding your progress, let your instructor know as soon as possible.

COURSE MATERIALS

Textbook Information is located in the CSU-Global Booklist on the Student Portal.

COURSE SCHEDULE

Due Dates
The Academic Week at CSU-Global begins on Monday and ends the following Sunday.

- **Discussion Boards:** The original post must be completed by Thursday at 11:59 p.m. MT and peer responses posted by Sunday at 11:59 p.m. MT. Late posts may not be awarded points.
- **Critical Thinking:** Assignments are due Sunday at 11:59 p.m. MT.

WEEKLY READING AND ASSIGNMENT DETAILS

**Module 1**

Readings
- Chapters 1 & 6 in *Legal and Ethical Issues for Health Professionals*

Discussion (25 points)

**Module 2**

Readings
- Chapters 4 & 8 in *Legal and Ethical Issues for Health Professionals*

Discussion (25 points)

**Critical Thinking: Title (110 points)**

Choose one of the following two assignments to complete this week. **Do not complete both assignments.** Identify your assignment choice (Option #1 or Option #2) in the title of your submission.

Note that while there are two options for the Critical Thinking Assignment, there is only one rubric. Review the rubric to confirm you are meeting the assignment requirements.

**Option #1: Comparing Pharmaceutical Laws**

Create a table or chart comparing the United States and four other countries’ regulations concerning pharmaceuticals. Choose a specific law concerning the sale and distribution of prescription medication.

Your table should address the following substantive requirements:

- Name and description of the agency involved in regulating prescription medications. For example, in the United States this would be the Food and Drug Administration.
- The actual law to which you are referring.
- Price transparency and caps on expenses.
- Analysis of the impact of the regulation on cost control and safety.
- Assess any ethical implications for each country’s particular law.
- Your chart should be 4-5 pages in length (excluding cover page and references) and formatted according to the CSU-Global Guide to Writing and APA Requirements. Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research. You must include a minimum of three credible, academic or professional references (which are no older than 5 years old) beyond the text or other course materials. Review the grading rubric to see how you will be graded for this assignment.
- Utilize the following headings to organize the content in your work:
  - Assessment,
  - Recommendations, and
  - Conclusion.

You are strongly encouraged to submit all assignments to the Turnitin Originality Check prior to submitting them to your instructor for grading. If you are unsure how to submit an assignment to the Originality Check tool, review the Turnitin Originality Check Student Guide.

**Option #2: Comparing Pharmaceutical Laws**

Create a PowerPoint presentation comparing the United States and four other countries’ regulations concerning pharmaceuticals. Choose a specific law concerning the sale and distribution of prescription medication.

Your presentation should address the following substantive requirements:
- Name and description of the agency involved in regulating prescription medications. For example, in the United States this would be the Food and Drug Administration.
- The actual law to which you are referring.
- Price transparency and caps on expenses.
- Analysis of the impact of the regulation on cost control and safety.
- Assess any ethical implications for each country’s particular law.

Your presentation should meet the following structural requirements:

- Be 6-7 slides in length, not including the cover or reference slides.
- Be formatted according to the CSU-Global Guide to Writing and APA Requirements.
- Provide support for your statements with in-text citations from a minimum of three (3) scholarly articles beyond the text or assigned readings. The CSU-Global Library is a good place to find these references.
- Presentation notes are required for each slide to support the slide content. These must be a part of the presentation, and so the presentation cannot be submitted in PDF format, which does not make notes visible to the instructor.
- Utilize the following headings to organize the content in your work:
  - Assessment,
  - Recommendations, and
  - Conclusion.

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Module 3
Readings

Discussion (25 points)
Portfolio Milestone (50 points)

Option #1

After selecting a healthcare legal and ethical dilemma and a real-world example illustrating this problem for your Portfolio Project, submit a formal outline of the required components. This should include with 8-10 references you plan to use in the project for your selected legal case. Your outline should include the sections listed in the Portfolio Project description:

- Description,
• Assessment [ethical and legal],
• Regulatory standards,
• Recommendations for preventing the situation from occurring, and
• Conclusion.

Each section should have one to three sentences summarizing what you plan to discuss and sources from your reference list linked to the appropriate sections.

The outline should be 2-3 pages in length.

Format your reference list according to the CSU-Global Guide to Writing and APA Requirements. A cover page is required.

Option #2

After selecting a healthcare legal and ethical dilemma and a real-world example illustrating this problem for your Portfolio Project, submit a PowerPoint presentation outlining the required components. This should include with 8-10 references you plan to use in the project for your selected legal case. Your presentation should include the sections listed in the Portfolio Project description:

• Description,
• Assessment [ethical and legal],
• Regulatory standards,
• Recommendations for preventing the situation from occurring, and
• Conclusion.

Each section should have one to three sentences summarizing what you plan to discuss and sources from your reference list linked to the appropriate sections.

Be creative in the design and presentation of this material with call out boxes, embedded audio, and graphics if you choose.

The Presentation should be 3-5 slides, not including the cover page and references, and each content slide should include speaker notes.

Format the text and your references according to the CSU-Global Guide to Writing and APA Requirements. A cover page/title page area is required.

Module 4

Readings

• Chapters 12 & 14 in Legal and Ethical Issues for Health Professionals

Discussion (25 points)

Critical Thinking: (110 points)
Choose one of the following two assignments to complete this week. **Do not complete both assignments.** Identify your assignment choice (Option #1 or Option #2) in the title of your submission.

Note that while there are two options for the Critical Thinking Assignment, there is only one rubric. Review the rubric to confirm you are meeting the assignment requirements.

**Option #1: Patient Survey**

As a healthcare administrator, it is important to be able to evaluate the effectiveness of your staff’s ability to follow rules like HIPAA and HITECH, as well as to facilitate patient autonomy.

Create a survey using the consumer perspective that could be administered to patients to review their experience at your facility in a patient-centered initiative, **focusing on privacy**. Be sure to include questions that will measure the safety of their personal information, procedures used to keep information private, and specific items that are required by HIPAA. Be sure to look at the survey from a patient perspective.

Your survey should include 10-15 questions, and include a paragraph for each question which specifies:

1. How you would use information gained from that question to improve healthcare in your facility, and
2. Any ethical implications of the questions you provided.

While the format can be in a survey format, with paragraphs explaining the necessity of the questions and how the feedback will be helpful to your facility, remember to cite your sources.

Your paper should be 3-4 pages in length. Be sure to include a cover page and references formatted according to the CSU-Global Guide to Writing and APA Requirements. Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research. You must include a minimum of three credible, academic or professional references beyond the text or other course materials. Review the grading rubric to see how you will be graded for this assignment.

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**Option #2: Obtaining Medical Records**

Create a PowerPoint presentation explaining the process for patients to obtain medical records. To begin, contact your Primary Care Provider or another provider such as a specialist or dentist you have visited in the past. Inquire as how to obtain your medical records. Detail your experience with this procedure in a PowerPoint presentation. Be sure to include:

- Procedure to request records,
- Cost of obtaining records,
- Ease of obtaining information on the process,
- Confidentiality concerns concerning this process,
- Adherence to state and federal laws, and
- Any answers to anticipated questions patients might have.
Your presentation should meet the following structural requirements:

- Be 6-7 slides in length, not including the cover or reference slides.
- Be formatted according to the CSU-Global Guide to Writing and APA Requirements.
- Provide support for your statements with in-text citations from a minimum of four (4) scholarly articles. Two (2) of these sources may be from the class readings, textbook, or lectures, but two (2) must be external. The CSU-Global Library is a good place to find these references.
- Presentation notes are required for each slide to support the slide content. These must be a part of the presentation, and so the presentation cannot be submitted in PDF format, which does not make notes visible to the instructor.
- Utilize the following headings to organize the content in your work:
  - Assessment,
  - Recommendations, and
  - Conclusion.

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**Module 5**

Readings

- Chapter 9 in *Legal and Ethical Issues for Health Professionals*

Discussion (25 points)

Critical Thinking: (110 points)

Choose one of the following two assignments to complete this week. **Do not complete both assignments.** Identify your assignment choice (Option #1 or Option #2) in the title of your submission.

Note that while there are two options for the Critical Thinking Assignment, there is only one rubric. Review the rubric to confirm you are meeting the assignment requirements.

**Option #1: Case Study – Medicare Fraud and Abuse Risk Management Plan**

In this assignment, we examine the legal and ethical implications of fraud and abuse. Use the CSU-Global Library and the Internet to identify a real-world case of Medicare fraud and/or abuse. Write a 5-6 page Risk Management Plan for your healthcare facility using the readings, research, and your knowledge of health law and ethics to analyze this case.

Your report should address the following substantive requirements:

- Description of what occurred, who was affected, and why.
- Assess the case from the following perspectives:
- Ethical—Identify the ethical principles involved in this situation from the perspective of all those involved.
- Legal—What are the legal implications and what laws, or statutes were involved?
- Develop appropriate policies and procedures to prevent this from occurring in the future.
- Provide specific prevention mechanisms to deal with the case at hand.

Your report should meet the following structural requirements:

- Be 4-5 pages in length, not including the cover or reference pages.
- Be formatted according to the CSU-Global Guide to Writing and APA Requirements.
- Provide support for your statements with in-text citations from a minimum of four (4) scholarly articles. Two (2) of these sources may be from the class readings, textbook, or lectures, but two (2) must be external. The CSU-Global Library is a good place to find these references.
- Utilize the following headings to organize the content in your work:
  - Assessment,
  - Recommendations, and
  - Conclusion.

You are strongly encouraged to submit all assignments to the Turnitin Originality Check prior to submitting them to your instructor for grading. If you are unsure how to submit an assignment to the Originality Check tool, review the Turnitin Originality Check Student Guide.

Option #2: Case Study – Medicare Fraud and Abuse Presentation

In this assignment, you will examine the legal and ethical implications of fraud and abuse. Use the CSU-Global Library and/or the Internet to identify a real-world case of Medicare fraud and/or abuse. Create a 7-8 slide presentation (using PowerPoint or a similar application) to present to the class. While you will not actually do the presentation, your work should be complete enough to present your findings as if you were presenting this to your colleagues to educate them on this situation. Use the readings, research, and your knowledge of health law and ethics to analyze this case.

Your presentation should address the following substantive requirements:

- Description of what occurred, who was affected, and why.
- Assess the case from the following perspectives:
  - Ethical—identify the ethical principles involved in this situation from the perspective of all those involved.
  - Legal—what are the legal implications and what laws or statutes were involved?
  - Provide two recommendations for how to manage this case from the perspective of the healthcare organization involved. What could have been done to prevent this situation?
  - Recommend next steps to manage this case.

Your presentation should meet the following structural requirements:

- Be 7-8 slides in length, not including the cover or reference slides.
- Be formatted according to the CSU-Global Guide to Writing and APA Requirements.
• Provide support for your statements with in-text citations from a minimum of four (4) scholarly articles outside the class readings, textbook, and lectures. The CSU-Global Library is a good place to find these references.
• Presentation notes are required for each slide to support the slide content. These must be a part of the presentation, and so the presentation cannot be submitted in PDF format, which does not make notes visible to the instructor.
• Utilize the following headings to organize the content in your work:
  • Assessment,
  • Recommendations, and
  • Conclusion.

You are strongly encouraged to submit all assignments to the Turnitin Originality Check prior to submitting them to your instructor for grading. If you are unsure how to submit an assignment to the Originality Check tool, review the Turnitin Originality Check Student Guide.

Module 6
Readings
• Chapter 10 in Legal and Ethical Issues for Health Professionals

Discussion (25 points)
Critical Thinking: Title (120 points)
Choose one of the following two assignments to complete this week. Do not complete both assignments. Identify your assignment choice (Option #1 or Option #2) in the title of your submission.

Note that while there are two options for the Critical Thinking Assignment, there is only one rubric. Review the rubric to confirm you are meeting the assignment requirements.

Option #1: Case Study – Hospital Nightmare (Simulation: Healthcare Law)

In this assignment, you will examine the legal and ethical implications of medical malpractice. As in-house counsel of the facility, write a 4-5 page memorandum to the Director of Bright Road Health System to assist in gaining a better understanding of what occurred and the legal implications for the organization.

Your report should address the following substantive requirements:
• Description of what occurred, who was affected, and why.
• Assess the case from the following perspectives:
  • Ethical—identify the ethical principles involved in this situation from the perspective of the patient (Ms. Smith), physician (Dr. Paltrow), the nurse (Jennifer Brainard, and the organization: Bright Road Health System).
  • Legal—address and analyze any legal implications.
  • Address the nature of the healthcare workers and organization’s affiliation and liability issues.
• Provide at least two recommendations for how to manage this case from the perspective of the healthcare organization. What could have been done to prevent this situation and how can it be prevented from occurring in the future?
• Suggest how the facility should handle any employees found liable in this case.

Your report should meet the following structural requirements:

• Be 4-5 pages in length, not including the cover or reference pages.
• Be formatted according to the CSU-Global Guide to Writing and APA Requirements.
• Provide support for your statements with in-text citations from a minimum of six (6) scholarly articles. Two (2) of these sources may be from the class readings, textbook, or lectures, but four (4) must be external. The CSU-Global Library is a good place to find these references.
• Utilize the following headings to organize the content in your work:
  - Introduction,
  - Assessment,
  - Recommendations,
  - Conclusion.

You are strongly encouraged to submit all assignments to the Turnitin Originality Check prior to submitting them to your instructor for grading. If you are unsure how to submit an assignment to the Originality Check tool, review the Turnitin Originality Check Student Guide.

**Option #2: Hospital Nightmare** (Simulation: Healthcare Law)

In this assignment, you will create a PowerPoint examining the legal and ethical implications of medical malpractice.

In this assignment, you will examine the legal and ethical implications of medical malpractice. Review the simulation. As in-house counsel of the facility, prepare a PowerPoint presentation to the Director of Bright Road Health System to assist them in gaining a better understanding of what occurred and the legal implications for the organization.

Your report should address the following substantive requirements:

• Description of what occurred, who was affected, and why.
• Assess the case from the following perspectives:
  - Ethical—identify the ethical principles involved in this situation from the perspective of the patient (Ms. Smith), physician (Dr. Paltrow), the nurse (Jennifer Brainard, and the organization: Bright Road Health System).
  - Legal—address and analyze any legal implications.
• Address the nature of the healthcare workers and organization’s affiliation and liability issues.
• Provide at least two recommendations for how to manage this case from the perspective of the healthcare organization. What could have been done to prevent this situation and how can it be prevented from occurring in the future?
• Suggest how the facility should handle any employees found liable in this case.

Your presentation should meet the following structural requirements:

• Be 7-8 slides in length, not including the cover or reference slides.
Be formatted according to the CSU-Global Guide to Writing and APA Requirements.
Provide support for your statements with in-text citations from a minimum of six (6) scholarly articles. Two (2) of these sources may be from the class readings, textbook, or lectures, but four (4) must be external. The CSU-Global Library is a good place to find these references.
Presentation notes are required for each slide to support the slide content. These must be a part of the presentation, and so the presentation cannot be submitted in PDF format, which does not make notes visible to the instructor.
Utilize the following headings to organize the content in your work:
- Assessment,
- Recommendations, and
- Conclusion.

You are strongly encouraged to submit all assignments to the Turnitin Originality Check prior to submitting them to your instructor for grading. If you are unsure how to submit an assignment to the Originality Check tool, review the Turnitin Originality Check Student Guide.

Module 7
Readings
- Chapters 3 & 7 in Legal and Ethical Issues for Health Professionals

Discussion (25 points)

Module 8
Readings
- Chapters 2 & 11 in Legal and Ethical Issues for Health Professionals

Discussion (25 points)

Portfolio Project (300 points)

Choose one of the following two Portfolio Projects to complete. Do not do both assignments. Identify your assignment choice in the title of your submission. Review the Portfolio Project grading rubric to understand how you’ll be graded on your project. Note that both assignment choices require the Portfolio Project Milestone assignment that must be submitted by the end of Week 3.

Option #1: Legal and Ethical Dilemma Case Study Evaluation

As we have seen, healthcare and medical technology is constantly evolving. The law often struggles to keep up with the fast progression of the health field. Choose a topic such as sterilization, artificial insemination, surrogacy, organ donations, clinical trials, genetic discrimination, stem cell research, chronic disease, infectious disease, end-
of life, or another growing field and a state or federal legal case based on this topic. There are good case ideas in your textbook.

Your Portfolio Project provides an opportunity to evaluate a real-world ethical dilemma from the perspective of the healthcare/hospital administrator. You will use your skills and knowledge of ethics and health law as well as role playing to create a risk management plan for prevention of future situations to present to your Senior Leadership team and the Board of Governors.

Write a 12-15 page report evaluating your chosen topic/case and providing recommendations on how your facility can avoid legal ramifications while still maintaining your mission, values, and ethical principles. Your report should address the following substantive requirements:

- Description of the topic/case, including who it would affects and what it means for your facility.
- Assessment of the case from the following perspectives:
  - Ethical—describe the ethical principles involved and expectations for all involved.
  - Legal—define and argue the legal implications for each party. Explain health laws involved in your topic and a major court case that relates to your topic, as applicable.
  - Regulatory compliance—examine regulatory standards and compliance involved.
- Evaluate and recommend how your facility can abide by state and federal laws on the topic. If no laws currently exist at the state or federal level, how should your facility proceed on the topic?
  - Health reform—illustrate how this case and your role as administrator are different now due to changes in health law and expectations from health reform.
  - Recommendations—argue at least three recommendations for your facility to deal with this topic
  - Action plan for prevention—create an action plan for prevention explaining how you would implement these recommendations.

Your report should meet the following structural requirements:

- Your report should be 12-15 pages in length (excluding cover page and references) and formatted according to the CSU-Global Guide to Writing and APA Requirements.
- Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research. You must include a minimum of ten (10) credible, academic or professional references beyond the text or other course materials. At least six (6) of these articles should come from external sources.
- Review the grading rubric to see how you will be graded for this assignment.
- Use correct terminology pertaining to the law and ethics.
- Utilize the following headings to organize the content in your work:
  - Assessment,
  - Recommendations, and
  - Conclusion.

You are strongly encouraged to submit all assignments to the Turnitin Originality Check prior to submitting them to your instructor for grading. If you are unsure how to submit an assignment to the Originality Check tool, review the Turnitin Originality Check Student Guide.
Option #2: Legal and Ethical Dilemma Case Presentation

As we have seen, healthcare and medical technology is constantly evolving. The law often struggles to keep up with the fast progression of the health field. Choose a topic such as sterilization, artificial insemination, surrogacy, organ donations, clinical trials, genetic discrimination, stem cell research, chronic disease, infectious disease, end-of-life, or another growing field and a state or federal legal case based on this topic. There are good case ideas in your textbook.

Your Portfolio Project provides an opportunity to evaluate a real-world ethical dilemma from the perspective of the healthcare/hospital administrator. You will use your skills and knowledge of ethics and health law as well as role playing to create a risk management plan for prevention of future situations to present to your Senior Leadership team and the Board of Governors.

Create a Power Point presentation evaluating your chosen topic/case and providing recommendations on how your facility can avoid legal ramifications while still honoring your mission, values, and ethical principles. Your presentation should address the following substantive requirements:

- Description of the topic/case, including who it would affect and what it means for your facility.
- Assessment of the case from the following perspectives:
  - Ethical—describe the ethical principles involved and expectations for all involved.
  - Legal—define and argue the legal implications for each party. Explain health laws involved in your topic and a major court case that relates to your topic, as applicable.
  - Regulatory compliance—examine regulatory standards and compliance involved.
- Evaluate and recommend how your facility can abide by state and federal laws on the topic. If none currently exist at the state or federal level, how should your facility proceed on the topic?
  - Health reform—illustrate how this case and your role as administrator are different now due to changes in health law and expectations from health reform.
  - Recommendations—argue at least three recommendations for your facility to deal with this topic.
  - Action plan for prevention—create an action plan for prevention explaining how you would implement these recommendations.

Your presentation should meet the following structural requirements:

- Be 15-17 slides in length, not including the cover or reference slides.
- Be formatted according to the CSU-Global Guide to Writing and APA Requirements.
- Be sure to discuss and reference concepts taken from the assigned textbook reading and relevant research. You must include a minimum of ten (10) credible, academic or professional references beyond the text or other course materials. At least six (6) of these articles should come from external sources. The CSU-Global Library is a good place to find these references.
- Use correct terminology pertaining to the law and ethics.
- Utilize the following headings to organize the content in your work:
  - Assessment,
  - Recommendations, and
  - Conclusion.

You are strongly encouraged to submit all assignments to the Turnitin Originality Check prior to submitting them to your instructor for grading. If you are unsure how to submit an assignment to the Originality Check tool, review the Turnitin Originality Check Student Guide.
COURSE POLICIES

Course Grading

20% Discussion Participation
45% Critical Thinking Assignments
35% Final Portfolio Project

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<td>A</td>
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IN-CLASSROOM POLICIES

For information on late work and incomplete grade policies, please refer to our In-Classroom Student Policies and Guidelines or the Academic Catalog for comprehensive documentation of CSU-Global institutional policies.

Academic Integrity
Students must assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by the instructor of the course. Academic dishonesty includes cheating, fabrication, facilitating academic dishonesty, plagiarism, reusing /repurposing your own work (see CSU-Global Guide to Writing & APA for percentage of repurposed work that can be used in an assignment), unauthorized possession of academic materials, and unauthorized collaboration. The CSU-Global Library provides information on how students can avoid plagiarism by understanding what it is and how to use the Library and internet resources.

Citing Sources with APA Style
All students are expected to follow the CSU-Global Guide to Writing & APA when citing in APA (based on the most recent APA style manual) for all assignments. A link to this guide should also be provided within most assignment descriptions in your course.

Disability Services Statement
CSU-Global is committed to providing reasonable accommodations for all persons with disabilities. Any student with a documented disability requesting academic accommodations should contact the Disability Resource Coordinator at 720-279-0650 and/or email ada@CSUGlobal.edu for additional information to coordinate reasonable accommodations for students with documented disabilities.

Netiquette
Respect the diversity of opinions among the instructor and classmates and engage with them in a courteous, respectful, and professional manner. All posts and classroom communication must be conducted in accordance with the student code of conduct. Think before you push the Send button. Did you say just what you meant? How will the person on the other end read the words?

Maintain an environment free of harassment, stalking, threats, abuse, insults, or humiliation toward the instructor and classmates. This includes, but is not limited to, demeaning written or oral comments of an ethnic, religious, age, disability, sexist (or sexual orientation), or racist nature; and the unwanted sexual advances or intimidations by email, or on discussion boards and other postings within or connected to the online classroom. If you have concerns about something that has been said, please let your instructor know.